

# Regional Basemap Committee

## NOTICE OF MEETING AND AGENDA

**Thursday ~ December 10, 2020 ~ 10:00 a.m.**

**Please attend this meeting via one of the teleconference options noted below.**

### **MEMBERS**

Jon Walker, Chair, City of Sparks  
Gary Zaepfel, Vice-Chair, Washoe County  
Eric Friedlander, City of Reno  
Rob Cushing, NV Energy

### Alternates

Vacant, City of Reno  
Sean Chambers, City of Sparks  
Rebecca Reid, NV Energy  
Jay Johnson, Washoe County

### **Changes resulting from the COVID-19 emergency and pursuant to the Governor of Nevada's Declaration of Emergency Directive 006:**

Pursuant to Section 3 of the Declaration of Emergency Directive 006 ("Directive 006"), the requirement contained in NRS 241.023(1)(b) that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and further, the requirement that notice agendas be physically posted within the State of Nevada has been suspended.

No members of the public will be allowed to attend this meeting in person due to concerns for public safety resulting from the COVID-19 emergency and pursuant to the Governor of Nevada's Declaration of Emergency Directive 006 Section 1 which suspends the requirement in NRS 241.023(1)(b) that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and participate.

**This meeting will be held by teleconference only via this [Teams Meeting link](#) or by calling 775-325-0620 using Conference ID: 486 635 669#.** Please note, the Teams Meeting link option will require a computer or phone with internet access or the Microsoft Office product "Teams" application and with audio capabilities. As required by the Governor's Declaration of Emergency Directive 006 Section 2, members of the public may provide public comment by participating in the teleconference **via this [Teams Meeting link](#) or by calling 775-325-0620 using Conference ID: 486 635 669#.** Public comment may also be submitted ahead of time by emailing [sruff@washoecounty.us](mailto:sruff@washoecounty.us). Please try to provide comments by 4 p.m. on December 9, 2020.

Pursuant to NRS 241.020, the Agenda for the Regional Basemap Committee has been electronically posted at [http://www.washoecounty.us/gis/board\\_committees/regional\\_basemap/index.php](http://www.washoecounty.us/gis/board_committees/regional_basemap/index.php); and <https://notice.nv.gov>.

Persons with disabilities who require special accommodations or assistance (e.g., sign language, interpreters or assisted listening devices) at the meeting should notify Washoe County Technology Services (775-328-2350) at least 24-hours before the meeting.

Support documentation for agenda items provided to the Regional Basemap Committee is available to members of the public at the County's Technology Services office by emailing Lona Tette, [ltette@washoecounty.us](mailto:ltette@washoecounty.us) or Sara DeLozier, [sdelozier@washoecounty.us](mailto:sdelozier@washoecounty.us); and on the County's website at: [http://www.washoecounty.us/gis/board\\_committees/regional\\_basemap/index.php](http://www.washoecounty.us/gis/board_committees/regional_basemap/index.php).

The Regional Basemap Committee may consider items on the agenda out of order, combine two or more agenda items for consideration, remove an item from the agenda, or delay discussion relating to an item on the agenda at any time. Items with a specific time designation will not be heard before the stated time but may be heard later.

Public comments for all matters, whether listed on the agenda or not, are welcomed during the Public Comment periods and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items or attend and make comment on that item at the Regional Basemap Committee meeting. Persons may not allocate unused time to other speakers.

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The Regional Basemap Committee conducts the business of Washoe County and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient, or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given before removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed on the time, place, and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

The Regional Basemap Committee can deliberate or take action only if a matter has been listed on an agenda properly posted before the meeting. During the Public Comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Regional Basemap Committee. However, responses from the Regional Basemap Committee to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Regional Basemap Committee will consider, the Regional Basemap Committee may choose not to respond to public comments, except to correct factual inaccuracies, ask for Washoe County staff action, or to ask that a matter be listed on a future Regional Basemap Committee meeting agenda. The Regional Basemap Committee may do this either during the Public Comment item or during the following item: **“REGIONAL BASEMAP COMMITTEE MEMBER OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION, AND SELECTION OF TOPICS FOR FUTURE AGENDAS** (Non-action item).”

## **Agenda**

1. **CALL TO ORDER AND ROLL CALL** [Non-action item]
2. **PUBLIC COMMENTS** [Non-action item] – Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Regional Basemap Committee agenda. At the discretion of the chair or a majority of the members present during a meeting, the Regional Basemap Committee may also hear public comment during individual agenda items, with such comment likewise limited to three minutes per person. No discussion or action may be taken upon any matter raised under this public comment section until the matter has been specifically included on an agenda.
3. **APPROVAL OF SEPTEMBER 10, 2020, MEETING MINUTES** [For possible action] – Committee members may identify any additions or corrections to the draft minutes as transcribed.
4. **BASEMAP COMMITTEE FUND UPDATE** [Non-action item] – An informational update on the Basemap Committee fund. Quinn Korbolic – Washoe County Technology Services
5. **BURIED ASSET CAPITAL IMPROVEMENT COORDINATION MAP** [For discussion only] – A discussion on developing a web-based buried asset capital improvement coordination mapping application and the opportunity for Basemap member agencies to collaborate on open-trench projects. Aaron Smith – Washoe County Community Services Department
6. **UPDATE ON DIGITAL ORTHOPHOTOGRAPHY** [For discussion only] – An informational update and discussion of the 2019 digital orthophotography and elevation data products. Gary Zaepfel – Washoe County Technology Services.

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7. **REGIONAL BASEMAP COMMITTEE MEMBER OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION, AND SELECTION OF TOPICS FOR FUTURE AGENDAS**  
[Non-action item] – No discussion among committee members will take place on this item. The next scheduled meeting is set for Thursday, March 11, 2021, at 10:00 a.m.
8. **PUBLIC COMMENT** [Non-action item] – Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Regional Basemap Committee agenda. No discussion or action may be taken upon any matter raised under this public comment section until the matter has been specifically included on an agenda.
9. **ADJOURNMENT** [Non action item]